

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

THE GOVERNMENT OF INDONESIA

PUBLIC FINANCIAL MANAGEMENT – MULTI DONOR TRUST FUND III

Loan No./Credit No./ Grant No.: TF0B5420

Assignment Title: Improvement of Internal Audit Methodology Related to Integrated Supervisory System

Reference No. (as per Procurement Plan): ID-BPKP-381752-CS-CQS

The Government of Indonesia has received financing from the World Bank toward the cost of the Public Financial Management – Multi Donor Trust Fund III, and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include:

Provide consultancy services, technical advice, and direct support to transform BPKP’s business process as follow:

- a. Obtaining initial information related to understanding of current supervision methodology covering audit, review, evaluation & monitoring.
- b. Perform analysis of BPKP’s internal audit and supervisory capability by review of current business process and practices of BPKP supervision methodology.
- c. Develop recommendation on improvement business process recommendation.
- d. Consultants is expected to be able to provide a link between applications used at BPKP and the national SPBE application.
- e. Conduct focus group discussions with selected BPKP staff to discuss and conform all proposed recommendation and implementation plan for agreement with all stakeholders.
- f. Consultants are expected to be speaker in the workshops without receiving additional payment/honorarium.

Estimated level of effort (professional staff-months) 60 person-months.
Implementation period expected to start in first quarter 2024.

The detailed Terms of Reference (TOR) for the assignment are attached to this request for expressions of interest.

The Financial and Development Supervisory Board (BPKP) now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- Expression of Interest (Eoi).
- Integrity Pacts.
- Joint Venture Agreement (optional if applicable).
- Power of Attorney (optional if applicable).
- Statement Letter stated that company currently free from any lawsuit.
- Established legally in Indonesia. Attach a deed of company establishment and deed of company change (if any).

- The company operates in the field of IT Consulting and/or Government Business Processes, and also has experience in organizing workshops and/or training with competent and certified staff.
- Preferably have experience in implementing digitalized business process in government institution or state-owned enterprise (BUMN/BUMD).
- Priority will be given for corporation/firm with experience in digitalized business process of government institution or state-owned enterprises (BUMN/BUMD).
- Have at least 1(one) experience in related field in the last 4 years.
- Have experience in delivering the services mentioned above.
- Have a consultant (professional staff) who can give inputs about global best practice on international scale with similar work experience.
- Have managerial and technical capacity.
- Key expert as stated in Terms of Reference.

Key Experts will not be evaluated at the shortlisting stage.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the Consultant Qualification Selection (CQS) method set out in the Procurement Regulations.

Interested Consultant firms are required to access the electronic procurement system (SPSE) of Financial and Development Supervisory Board to register and to submit EOI electronically at this website <https://spseicb.lkpp.go.id/spseicb/> Further information can be obtained at the address below during office hours Monday – Thursday 0800 to 1630, and Friday 0800 to 1700.

Financial and Development Supervisory Board
(Badan Pengawasan Keuangan dan Pembangunan)
Attn: Pokja Pemilihan Improvement of Internal Audit Methodology Related to Integrated Supervisory System
Kantor Pusat BPKP, Jalan Pramuka no 33, Utan Kayu Utara, Matraman, Jakarta Timur 13120, DKI Jakarta, Indonesia
Website: <https://www.bpkp.go.id/>

TERMS OF REFERENCE

IMPROVEMENT OF INTERNAL AUDIT METHODOLOGY RELATED TO INTEGRATED SUPERVISORY SYSTEM

Summary of Task & Objective

According to the 2022 PC Meeting, the PFM MDTF Program approved and allocated US\$191,000 for Improvement of Internal Audit Methodology Related to Integrated Supervisory System. This TOR is prepared in support of the implementation of the intended purpose. BPKP is seeking the services of a firm to provide technical assistance in the design of the Improvement of Internal Audit Methodology Related to Integrated Supervisory System.

A. BACKGROUND

1. Increasing challenges in navigating today's public administration push governments (including The Government of Indonesia) to adapt quickly. In order to respond to the dynamic flow of public issues, the government is required to have the ability to make quicker decisions, while keeping their courses of action accountable and accurate.
2. In that setting, the government needs strong help from relevant agencies, to help them overcome the challenges. One of those agencies is the internal audit agency (in this case, BPKP). The government could harvest good quality audited information from BPKP to help them make strongly informed decisions, especially in adapting their policies to meet the challenging issues.
3. BPKP is expected to play on a more strategic level, not only to assure the smooth operation of government programs, but also to take part in shaping better policies and safeguarding the effective execution of the policies. In order to meet the expectation, BPKP should be agile, perform effectively, be resource-efficient, and deliver timely information before it's too late to take action. Thus, improvement of BPKP's internal audit methodology and business process to meet the challenge is pivotal. The digitalization of the internal audit methodology and business process is also desirable to enable audit services running in better speed and accuracy.
4. BPKP already has an internal audit methodology documented in current business processes blueprint, but business processes need to be continuously evaluated and improved. Thus, this would ensure the duties and functions of BPKP representatives spread across 34 provinces have anticipated the developments made in regions or provinces as well as follow-up to the new national capital policy. BPKP is expected to be able to update business processes that are more efficient and effective and supported by an effective information technology system, as well as optimal access to BPKP audited data with related stakeholders.
5. To support and optimize the evaluation and updating process, BPKP needs to be facilitated by an expert consultant who can design an evaluation process, update the process to be more effective, and increase the knowledge and competence of the BPKP team and counterparts related to supervisory business processes. Consultants who can mobilize all business process development partners, prepare expert knowledge sharing, and facilitate the realization of integrated supervisory business processes with IT designs, as well as internalize BPKP business processes down to the individual employee level.



6. The goal of transforming BPKP's business process is not only to establish a refined, stronger platform on which the organization runs, but also to make sure that the enhanced business process will be perfectly installed in the whole organization. This is critical to ensure the delivery of standardized quality services from all BPKP's units. As an addition, it is expected that this program will suggest a better business process which could be transplanted and implemented to deliver more oversight results, particularly in the scope of Indonesia finance and development program.

B. OBJECTIVES

To address the current challenges in Internal Audit environment which require enhancing of BPKP business process in line with BPKP improvement of the digitalization carried out by Supervision Information Center/Pusat Informasi Pengawasan/Pusinfowas.

C. SCOPE OF WORK

The consultant/Firm will provide TA to BPKP through improvement of four newly established unit within BPKP which play a significant role as pilot in addressing BPKP refined role in government internal audit in Indonesia.

The work includes the following:

- Obtaining initial information related to understanding of current supervision methodology covering audit, review, evaluation & monitoring.
- Perform analysis of BPKP's internal audit and supervisory capability by review of current business process and practices of BPKP supervision methodology. The analysis will serve as the main input on enhancing BPKP supervision methodology.

There are three selected business process selected as pilot covering the following four business units:

No.	Business Process	Business Unit
1	Integration of National Internal Audit Data and Monitoring System	Pusat Informasi Pengawasan/Pusinfowas
2	Development of National Audit Strategics' Policies	Center for Supervision Policy Strategy (Pusat Strategi Kebijakan Pengawasan/Putrajakwas)
3	Development of Functional Auditor Center	- Center for Development of Functional Auditor (Pusat Pembinaan Jabatan Fungsional Auditor/Pusbin JFA) - Supervisory Education and Training Center (Pusat Pendidikan dan Pelatihan Pengawasan/Pusdiklat)



- c. Develop recommendation on improvement business process recommendation. The recommendation shall consist, but not be limited to, the following:
 - i. List of deficiency or opportunity in process changes available to be done.
 - ii. Identified area of improvement on manual business process and key standard operating procedures
 - iii. Step by step implementation plan within BPKP which should consider information technology adoption which available and implemented in BPKP.
- d. Consultants is expected to be able to provide a link between applications used at BPKP and the national SPBE application.
- e. Conduct focus group discussions with selected BPKP staff to discuss and conform all proposed recommendation and implementation plan for agreement with all stakeholders.
- f. Consultants are expected to be speaker in the workshops without receiving additional payment/honorarium.

D. TIMELINE

7. The timeline for this activity is as follows:

No	Activities	Aug	Sep	Oct	Nov	Des	Jan	Feb	Mar	Apr
1	Request NOL									
2	Budgeting Process (APBN)									
3	Procurement process (Pre-DIPA tender)									
4	Entry Meeting									
5	Consultant on Business Process Digitalization									
6	Work Meeting									
7	Finalization									
8	Extracting Knowledge and/or Internalization									
9	Dissemination									
10	Final Report									

E. DELIVERABLES

8. The expected deliverables are:

a. Inception Report (20%)

This document serves as the overall project document, which outlines the



for

methodology, work plan, project organizational structure, and expected counterparts' involvement during this assignment.

b. Analysis of BPKP three current business process in four business units (30%)

This document contains current BPKP business processes. The consultant will also identify gaps in current practice that can be solved by the adoption of information technology.

c. Recommendation for BPKP's refined business process in four business units (50%)

This document contains recommendation adoption in BPKP, including but not limited to, business process, key standard operation procedure, implementation strategy, stages, timeline, and requirements. The implementation requirements may include required resources, challenges, and success factors in each implementation stage.

F. QUALIFICATION

9. The Consultant/Firm is required to have the following criteria:

- a. The company operates in the field of IT Consulting and/or Government Business Processes, and also has experience in organizing workshops and/or training with competent and certified staff (KBLI code: 620 - Aktivitas Pemrograman, Konsultasi Komputer Dan Kegiatan YBDI, 78415 - Pelatihan Kerja Bisnis dan Manajemen Pemerintah, 84139 - Kegiatan Lembaga Pemerintahan Untuk Menciptakan Efisiensi Produksi Dan Bisnis Lainnya, etc);
- b. Preferably have experience in implementing digitalized business process in government institutions or state-owned enterprises (BUMN/BUMD);
- c. Priority will be given for corporation/firm with experience in digitalized business process of government institution or state-owned enterprises (BUMN/BUMD).
- d. Qualification of Key Staff expected working for the assignment:
 - (I) 1 (One) Project Manager: Master degree in Business Administration or other relevant field, with minimum 5 years of experience that demonstrates expertise in project management, including planning, executing, monitoring and controlling, and closing projects.
 - (II) 1 (One) Enterprise architecture Expert: Master degree in Business Administration or other relevant field, with minimum 5 years of experience that demonstrates expertise in Enterprise Architecture and IT service management, including service design, transition, operation, and improvement.
 - (III) 3 (Three) Personil of Enterprise architecture Expert: Bachelor degree in Business Administration or other relevant field, with minimum 5 years of experience that demonstrates expertise in Enterprise Architecture and IT service management, including service design, transition, operation, and improvement.
 - (IV) 3 (Three) Personil of Internal Audit Specialist: Bachelor degree in Accounting or other relevant field, with minimum 5 years of experience



that demonstrates expertise in information systems auditing, control, and security,

- (V) 2 (Two) Personil of Administrative Assistant: Diploma in Administration or relevant field, have ability to organizing and maintaining records and files about the project, ability to scheduling appointments and maintaining calendars in liaison with BPKP counterpart team, and ability to writing memos and transcribing recorded dictation.

G. PERIOD OF ASSIGNMENT

10. The consultancy services expected to start in third quarter of 2024 and the deliverable including Report (Area of Improvement summary on Business Process), Analysis Report of Business Process, Internalization guide and roadmap for digitalized business process must be completed, and all corrective actions agreed within max of 6 months.

11. This assignment is a six-month period and can be extended upon request subject to performance and budget availability. The consultant is expected to commence the assignment in November 2024 and then complete the assignment in April 2025.

H. PAYMENT SCHEDULE

Payments will be processed upon satisfactory received of deliverables as per the following schedule:

Tasks/Deliverables	Expected Delivery Month	% of Payment
Reports		
Inception report , which outlines (i) the methodology, (ii) the agreed work plan, (iii) project organizational structure and expected counterparts' participation/ involvement.	November 2024	20%
Interim report that includes: • Current Business process analysis report/"As-IS" Report • Gaps identified in current practice • Analysis of Business Process. • Possible adoption of information technology.	January 2025	30%



Tasks/Deliverables	Expected Delivery Month	% of Payment
Reports		
Final report that includes recommendation for adoption in BPKP, including (i) implementation strategy; (ii) stages; (iii) timeline and (iv) certain necessary requirements such as resources, challenges, and success factor in each implementation stage. /.	April 2025	50%

I. REPORTING AND COMMUNICATIONS

12. The Consultants/Firm is required to report to the BPKP's technical work team and/or designated officers. The Consultants/Firm should also communicate intensively with the BPKP during the term of the assignment, such as through regular coordination meetings. Officials in Bureau of Performance Management, Organization and Governance BPKP, will work closely with consultants throughout the activities to ensure the availability of access to information, documents, systems, and official input on the work being done. Officials in the Inspectorate BPKP will also monitor and supervise the development activities and will assess the work of consultants before the results of the work are declared accepted.

Jakarta, 8 October 2024

Pejabat Pembuat Komitmen

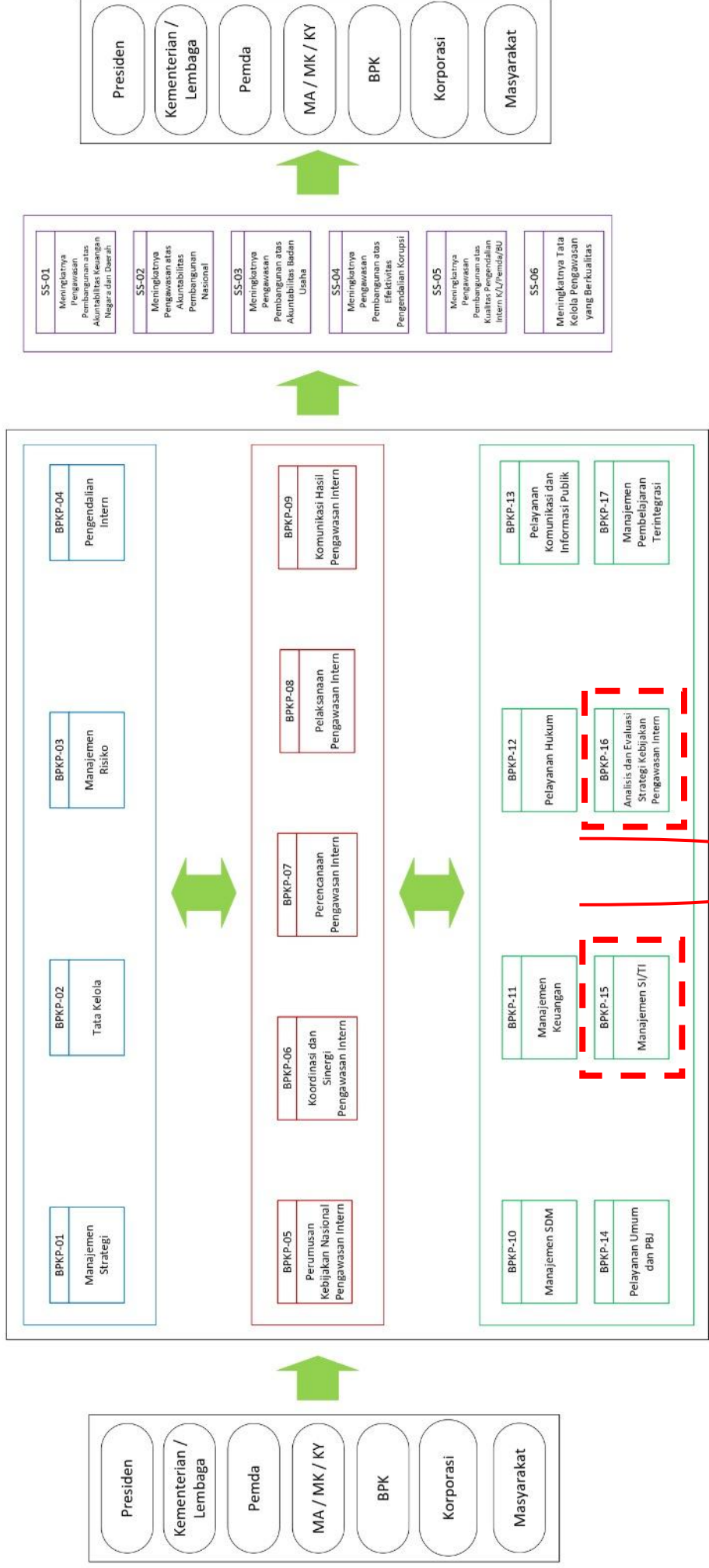


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APPENDIX II DETAIL SCOPE OF BUSINESS PROCESS DIGITALIZATION AND REFINEMENT

PETA PROSES BISNIS BPKP

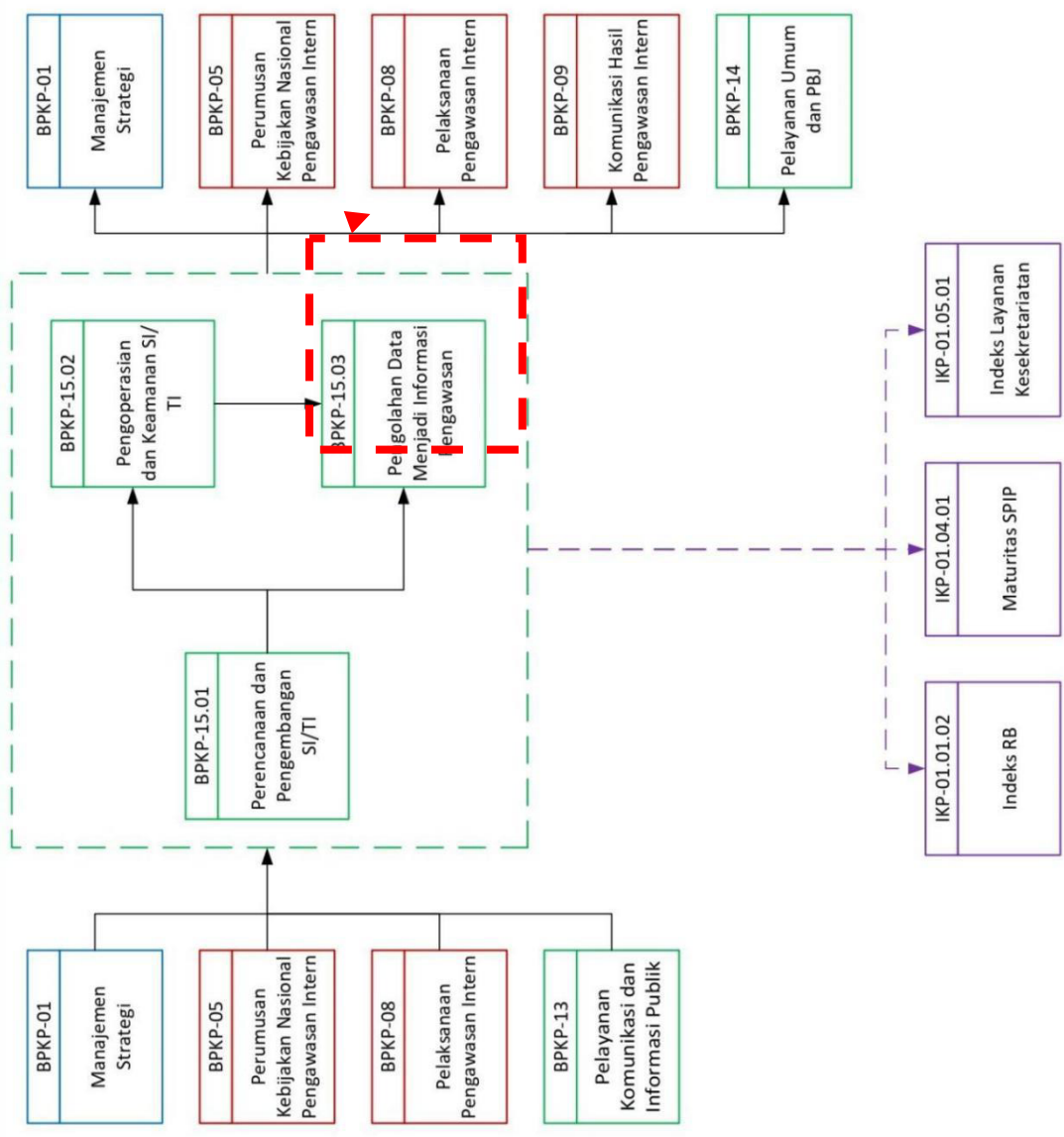


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Peta Sub Proses BPKP-15 Manajemen SI/TI

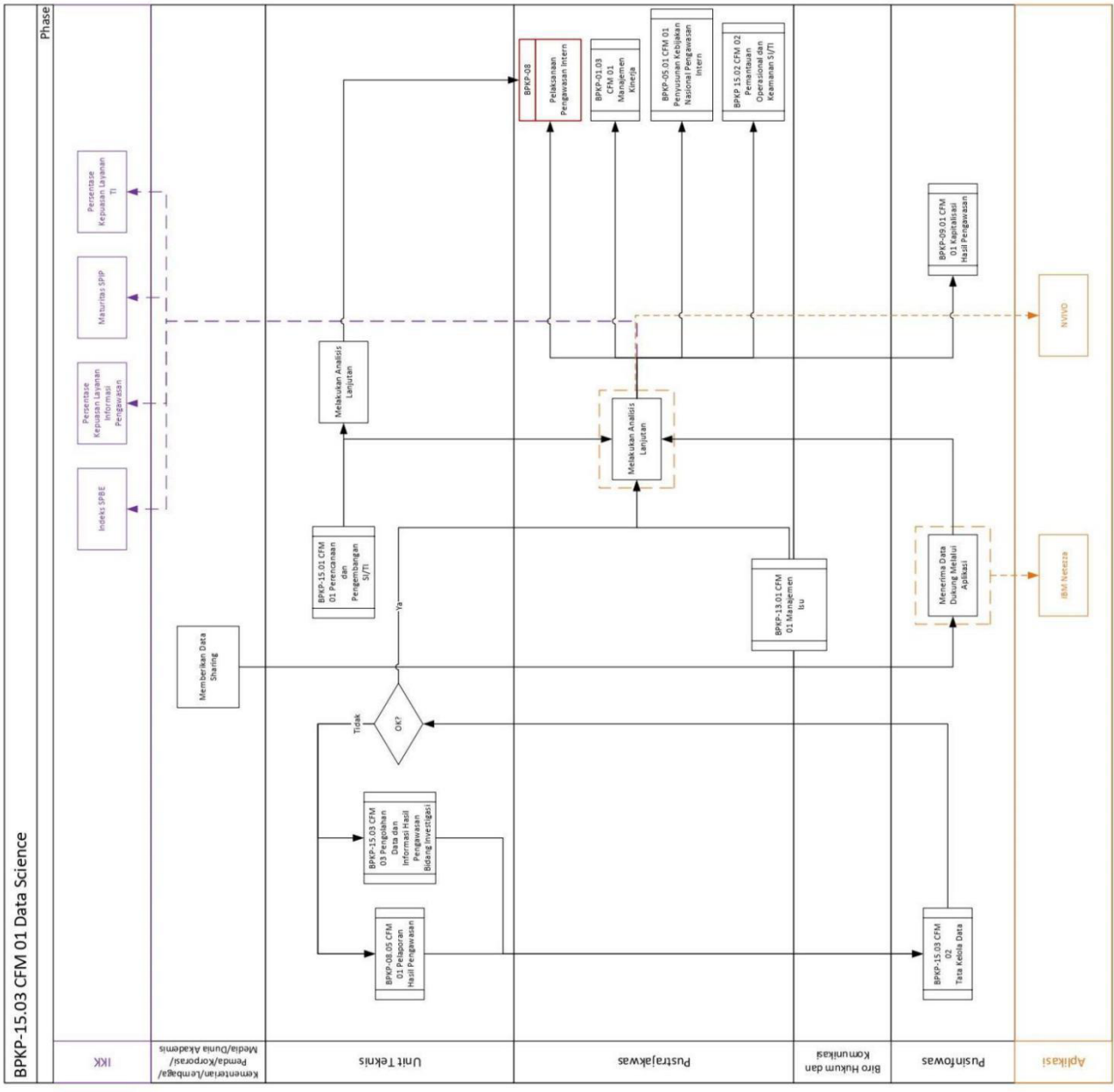


Scope of Business
Process Digitalization
and Refinement at
BPKP Sub-Value
Chain Level



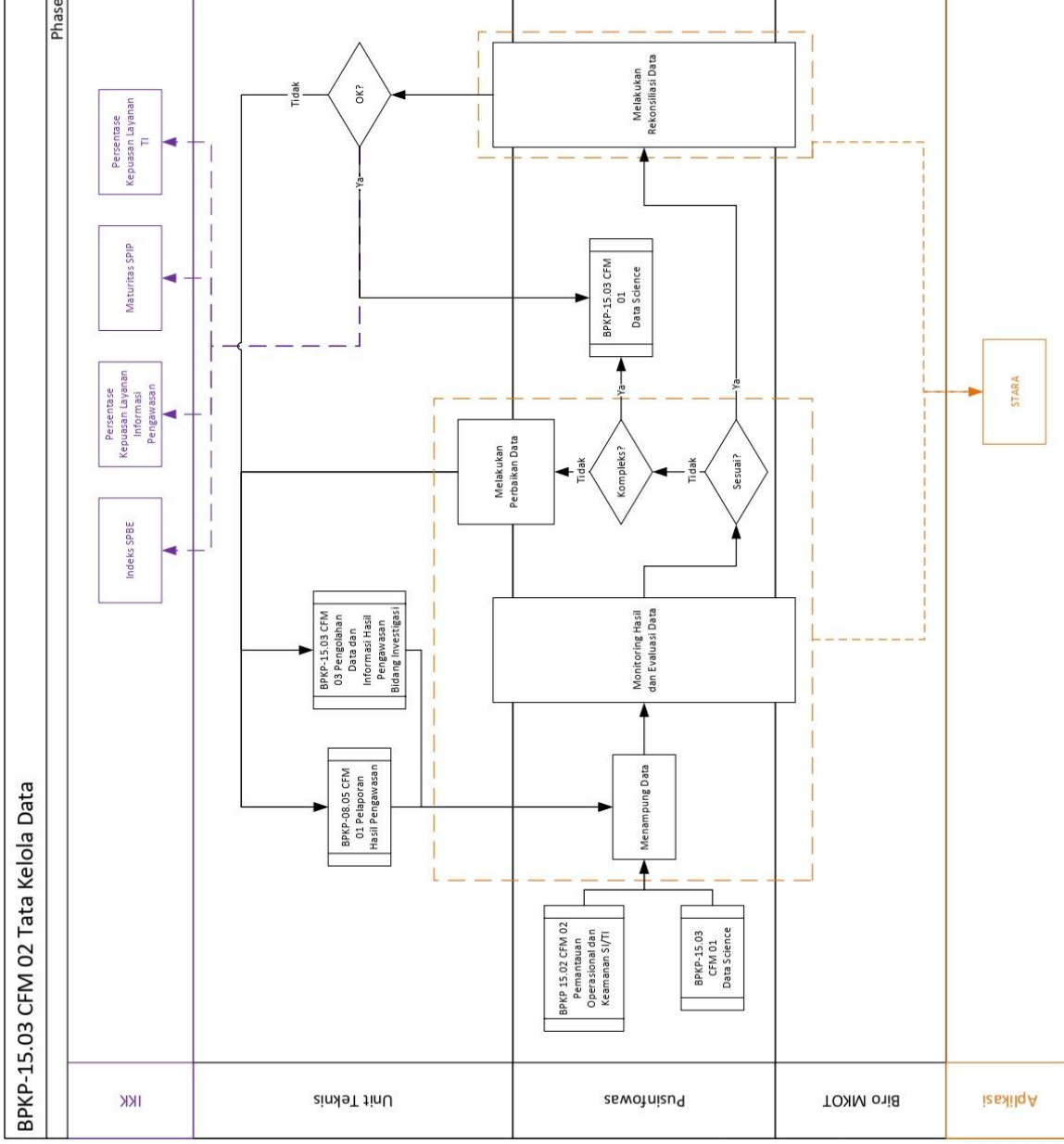
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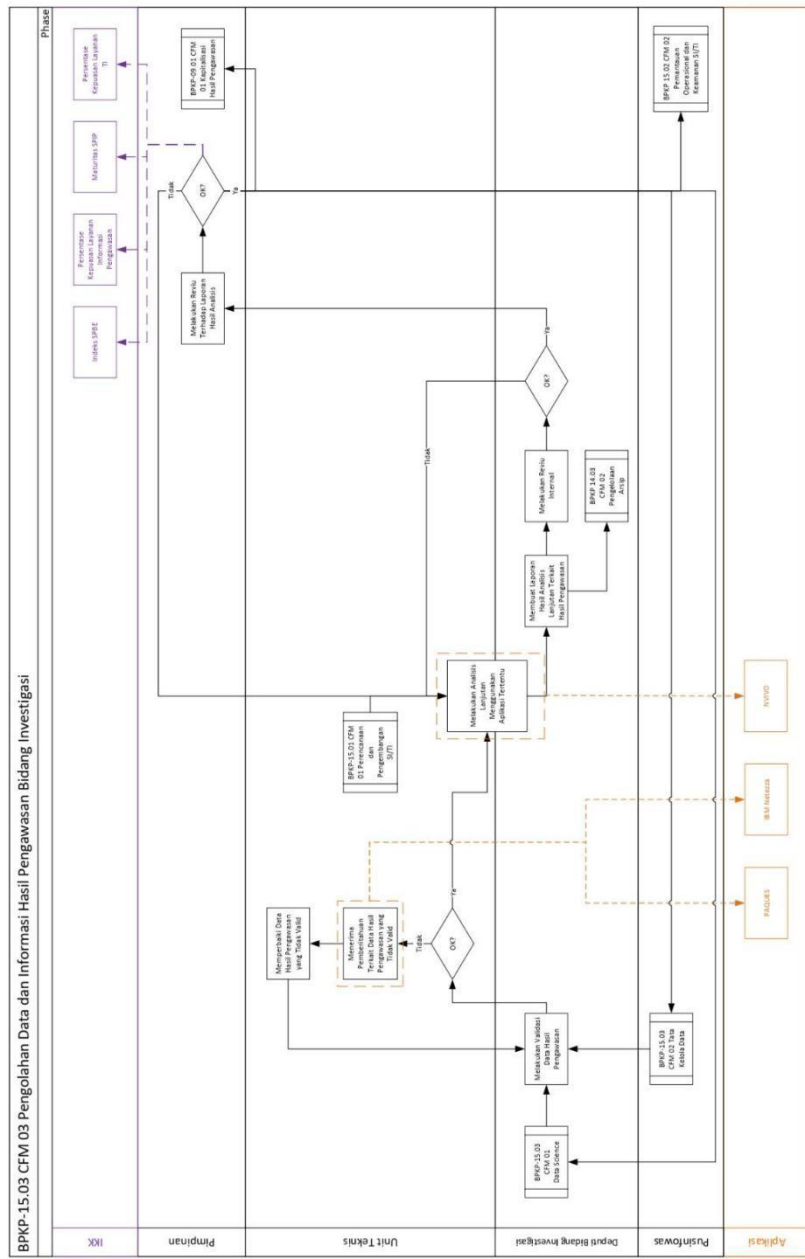
Scope of Business Process Digitalization and Refinement at BPKP Cross Functional Map Level



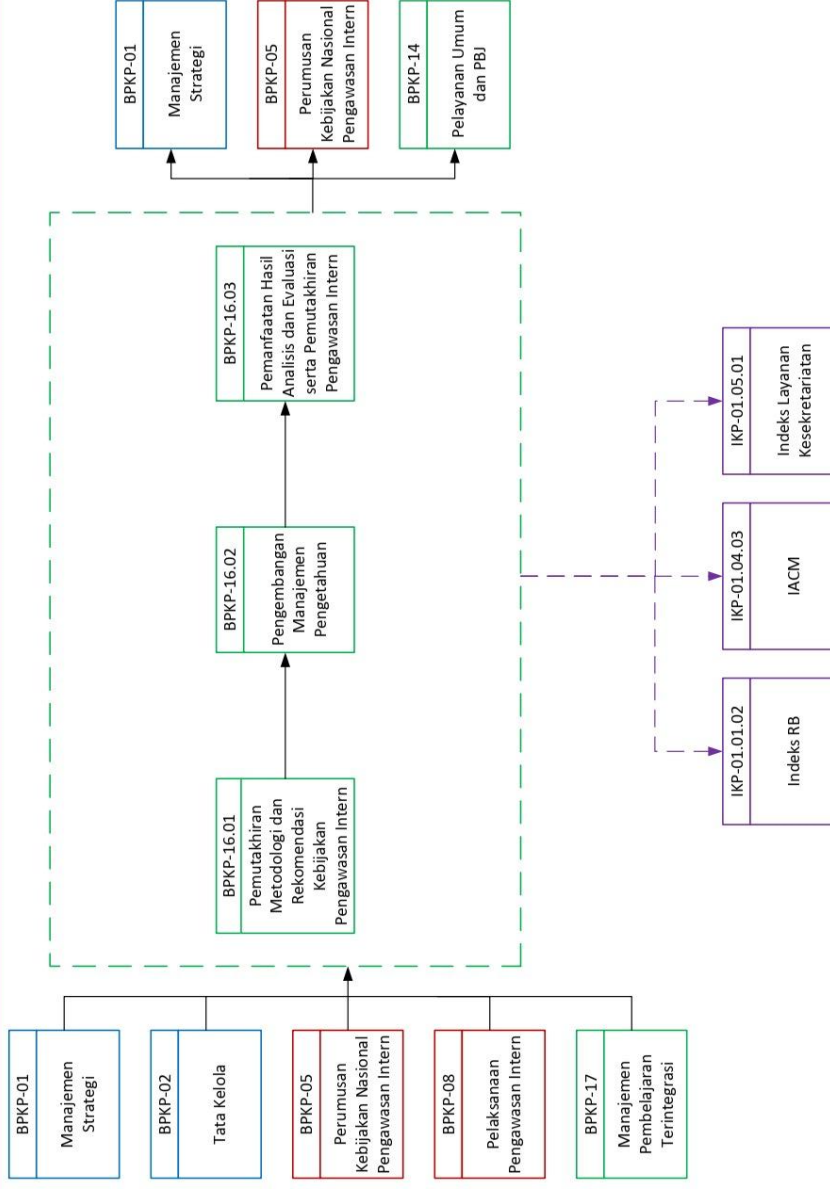
Scope of Business
Process
Digitalization
and Refinement at
BPKP Cross
Functional Map
Level

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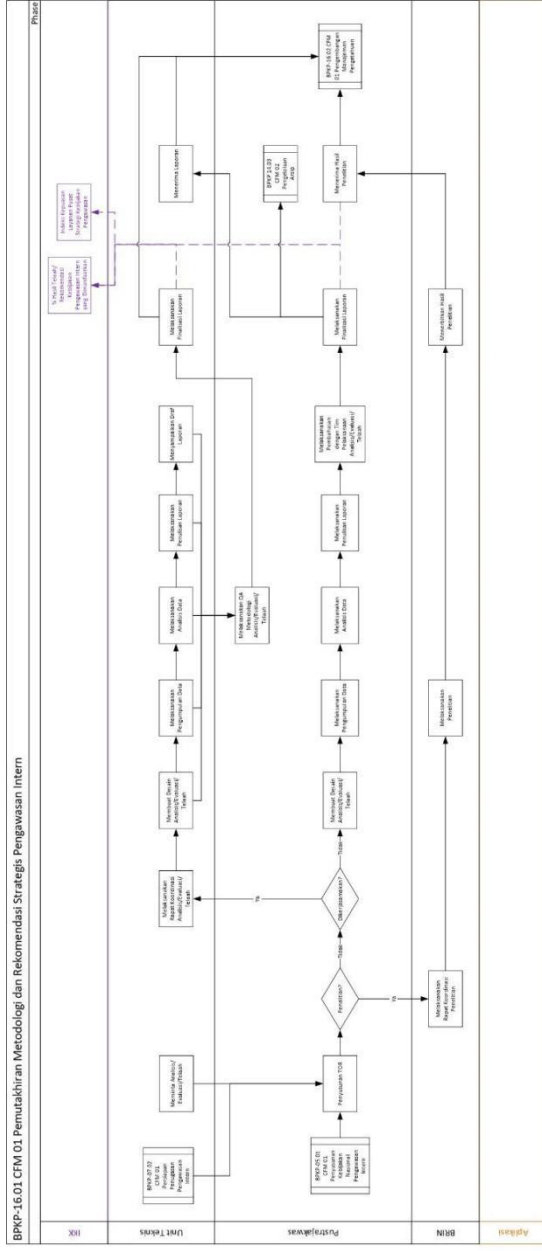
Peta Sub Proses BPKP-16 Analisis dan Evaluasi Strategi Kebijakan Pengawasan Intern



Scope of
Business
Process
Digitalization
and
Refinement at
BPKP Sub-
Value Chain
Level



for



Scope of Business Process Digitalization and Refinement at BPKP Cross Functional Map Level

BPKP-16.02 CFM 01 Pengembangan Manajemen Pengetahuan		Phase
IKK		% Hasil Teraah/ Rekomendasi Keputusan Pengawasan Intern yang Dimanfaatkan Indeks Kepuasan Layanan Pusat Pengawasan Pengawasan
Dunia Akademisi	Membangun Explicit Knowledge	
Dunia Profesi	Membangun Tacit Knowledge	
Pimpinan	Membangun Tacit & Explicit Knowledge	
Unit Teknis	Menyebarkan Pengetahuan Menyebarkan Prosedur Kerja Menyebarkan Prioritas Menyebarkan Kebijakan Pengawasan Intern	Membangun Tacit & Explicit Knowledge dari Community of Practice (COP) / Skill Group Owner (SGO) Melakukan Analisis dan Seleksi Materi Knowledge Asset Membentuk Knowledge Asset Forum Data I&MS Melakukan Diseminasi Knowledge Asset
Pustajarakwas	BPKP-16.01 CFM 01 Penyiapan Instrumen Rekomendasi Kebijakan Pengawasan Intern BPKP-16.03 CFM 01 Pemantauan Hasil Analisis dan Evaluasi serta Pembinaan Pengawasan Intern	BPKP-05.01 CFM 01 Penyusunan Instrumen Nasional Pengawasan Intern BPKP-16.03 CFM 01 Pemantauan Hasil Analisis dan Evaluasi serta Pembinaan Pengawasan Intern
Pusdiklatwas	BPKP-17.03 CFM 01 Pelatihan Kelembagaan BPKP-17.03 CFM 02 Pelatihan Teknik Substansi BPKP-17.03 CFM 04 Pelatihan Sertifikasi Non JPA	
Aplikasi	KMS	

